

Position Description for Board Members Pearl Buck Center

The Board Member will:

1. Learn the mission of Pearl Buck Center Incorporated (PBC). Pearl Buck Center enriches the lives of those affected by disabilities through vocational, recreational, and educational programs.
2. Become informed about local, state and national laws and policies, and become an advocate for better policies and services provided to PBC.
3. Participate in board and committee meetings using personal expertise in planning, implementing, and completing PBC's programs and events.
4. Speak knowledgeably about PBC's accomplishments, philanthropy and opportunities, and encourage others to utilize PBC's services.
5. Identify and involve prospective donors, volunteers and leaders in PBC's activities and committee work, and as potential board members.
6. Participate in fund raising by assisting in obtaining gifts and bequests for PBC's benefit.
7. Attend and support PBC's special events, encourage friends and associates to do so, and promote sponsorship of such events.
8. Make an annual contribution to PBC.
9. Support capital fund campaigns and major gift projects with gifts that reflect personal ability to contribute and set a leadership standard above and beyond regular annual giving contributions.
10. Make PBC a top personal and philanthropic commitment. Exercise the board member role to insure that PBC's economic, legal and moral health is maintained.

July 2007
April 2010